



Facility

Name: *Playschool of the Arts for Kids* **License Number:** *77208*
Address: *3204 Mercantile Ct. Ste. A&B, Santa Fe, NM 87507*
Phone: *5059833391* **Fax:** **E-mail:** *squeedunk@mindspring.com*

License Information

Type: *4 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *02/10/2018* **Expiration Date:** *02/08/2019*

Capacity

Over Age 2: *30* **Under Age 2:** *10* **Night Care:** *0* **Playground:** *40*
Square Footage: *0*

Census

Over 2: *30* **Under 2:** *0*

Classrooms

Number of Classrooms: *3*

Days and Hours of Operation

Monday <i>7:30 AM - 5:30 PM</i>	Tuesday <i>7:30 AM - 5:30 PM</i>	Wednesday <i>7:30 AM - 5:30 PM</i>	Thursday <i>7:30 AM - 5:30 PM</i>	Friday <i>7:30 AM - 5:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *12/19/2018* **Time In:** *12:50 PM* **Time Out:** *3:05 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Compliance</i>
8.16.2.11 B Renewal of License	<i>Compliance</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Compliance</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Compliance</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>

Licensure (continued)**8.16.2.21 B Capacity of Centers****Non-compliance**

The center failed to post the maximum capacity of the playground on the doors to the playground.

Corrective Action Plan

The center will post the maximum capacity of the playground on the doors to the playground.

Regulation: 8.16.2.21.B.3.b.

Date to be Completed: 01/18/2019

8.16.2.21 C Incident Reporting Requirements**Compliance****Administrative Requirements****8.16.2.22 A Administrative Records****Non-compliance**

The center failed to display in a prominent place that is readily visible to parents, staff and visitors the guidance policy.

Corrective Action Plan

The center will post the missing item.

Regulation: 8.16.2.22.A.

Date to be Completed: 01/18/2019

8.16.2.22 B Mission, Philosophy and Curriculum Statement**Compliance****8.16.2.22 C Policy and Procedures****Compliance****8.16.2.22 D Family Handbook****Compliance****8.16.2.22 E Children's Records****Non-compliance**

Of the 7 children's records reviewed, 1 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.

Regulation: 8.16.2.22.E.2.c.

Date to be Completed: 01/18/2019

Administrative Requirements (continued)**8.16.2.22 F Personnel Records****Non-compliance**

The center failed to have 5 out of 9 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information. Was corrected on site.

Corrective Action Plan

The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.

Regulation: 8.16.2.22.F.1.f.

Date to be Completed: 01/18/2019

From the review of staff records, it was determined that 2 out of 9 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.

Corrective Action Plan

The center will obtain documentation of first-aid and CPR training and retain on file.

Regulation: 8.16.2.22.F.1.g.

Date to be Completed: 01/18/2019

8.16.2.22 G Personnel Handbook**Compliance****Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements****Compliance****8.16.2.23 B Staff Qualifications and Training****Compliance****8.16.2.23 C Staff/Child Ratios and Group Sizes****Compliance****Services & Care of Children****8.16.2.24 A Guidance****Compliance****8.16.2.24 B Naps or Rest Period****Compliance****8.16.2.24 C Additional Requirements for Infants and Toddlers****Compliance****8.16.2.24 D Diapering and Toileting****Compliance****8.16.2.24 E Additional Requirements for Children with Special Needs****N/A****8.16.2.24 F Additional Requirements for Night Care****N/A****8.16.2.24 G Physical Environment****Compliance****8.16.2.24 H Social-Emotional Responsive Environment****Compliance**

Services & Care of Children (*continued*)

8.16.2.24 I Equipment and Program	<i>Compliance</i>
8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
8.16.2.24 K Swimming, Wading and Water	<i>N/A</i>
8.16.2.24 L Field Trips	<i>Compliance</i>

Food Service

8.16.2.25 B Meals and Snacks	<i>Compliance</i>
8.16.2.25 C Menus	<i>N/A</i>
8.16.2.25 D Kitchens	<i>Compliance</i>
8.16.2.25 E Meal Times	<i>Compliance</i>

Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Compliance</i>
8.16.2.26 B First Aid Requirements	<i>Compliance</i>
8.16.2.26 C Medication	<i>N/A</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Compliance</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>N/A</i>

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	<i>Compliance</i>
8.16.2.29 B Pest Control	<i>Compliance</i>
8.16.2.29 C Mechanical Systems	<i>Compliance</i>
8.16.2.29 D Water and Waste	<i>Compliance</i>
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Compliance</i>
8.16.2.29 F Exits and Windows	<i>Compliance</i>
8.16.2.29 G Toilet and Bathing Facilities	<i>Compliance</i>
8.16.2.29 H Safety Compliance	<i>Compliance</i>
8.16.2.29 H3(f)(i)(k) Safety Compliance	<i>Compliance</i>
8.16.2.29 J Pets	<i>Compliance</i>

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Diana Martinez*



Facility Representative: *Martha Shweder*